



**MEETING MINUTES
CITY OF HUNTINGTON BEACH
FINANCE BOARD**

**WEDNESDAY, NOVEMBER 12, 2008 AT 6:00PM
CIVIC CENTER, 4TH FLOOR CONFERENCE ROOM**

- 1) **CALL TO ORDER:** At 6:10 PM, Chair Falzon called the meeting to order.
Present: Vice Chair Geddes, Members: Garcia, Jones, King, and LoGrasso
Also Present: Jennifer Lampman, Sr. Administrative Analyst, and Carrie Gonzales, Administrative Assistant, and Fred Wilson, City Administrator
- 2) **PUBLIC COMMENTS:**
No public comments were made.
- 3) **APPROVAL OF MEETING MINUTES:**
October 8, 2008 – Member LoGrasso made a motion to approve the minutes as amended, seconded by Member Jones. The motion was approved 5-0-1. (Member Garcia abstained)
- 4) **STAFF REPORTS/BUSINESS ITEMS:**
 - a) **Introduction – Fred A. Wilson, City Administrator**
Mr. Wilson gave the Board a brief history on his career in public service. He was with the City of San Bernardino as the City Manager for 12 years and the Assistant City Manager for 6 years. He has also worked for the cities of Simi Valley, Chino, and Glendale. Chair Falzon asked him if the City of San Bernardino had a Finance Board. He explained the City had a sub-committee, which discussed budget items.

Chair Falzon expressed that the Board would like to meet with him to set a direction. Chair Falzon asked the Board Members if anyone would like to meet with Fred. It was agreed that Chair Falzon and Members Jones and LoGrasso would meet with Fred.
 - b) **Chairman's Update**
Chair Falzon did not have anything further to discuss that is not already covered on tonight's agenda.
 - c) **Board Appreciation with the Mayor and City Council Members**
Chair Falzon reminded the Board the appreciation reception will be held on November 18, from at 6:00 p.m. to 8:00 p.m. at the Central Library, Rooms C & D. Please RSVP by the 14th if you plan to attend.
 - d) **Centennial Celebration Float Donations Update**
Jennifer informed the Board there was no update on the centennial celebration float donations account.
 - e) **Cost Allocation and Fee Study Update**
Jennifer informed the Board the cost allocation and fee study is still moving forward. The draft should be completed at the end of November. The RCA and the Resolution should be ready for City Council approval in January.
 - f) **Long Term Finance Plan (LTFP) Update**
Jennifer informed the Board staff was not able to meet with the consultant, Craig Hoshijima and another meeting will be scheduled.
 - g) **Annual Report**
Chair Falzon distributed a draft of the annual report. The Board reviewed it and made suggestions and he will have an updated version for the December 10 meeting.
- 5) **OPEN/CLOSED ITEM LIST**
There were no changes made to the current open list.



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6) COMMENTS FROM BOARD MEMBERS

No comments were given.

ADJOURNMENT

Member King made a motion at 8:05 p.m. to adjourn the meeting to Wednesday, December 10, 2008, at 6:00 p.m., seconded by Member Garcia. The motion was approved 6-0.

Respectfully submitted by:

Jennifer Lampman, Sr. Administrative Analyst

Secretary to the Finance Board